

## **The Mill Inn Bed and Breakfast**

**541.389.9198 or 877.748.1200**

[www.millinn.com](http://www.millinn.com)

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**The following are a few guidelines to ensure you get the most out of your stay.**

### **Doors/Keys/Key Code**

Remember that during your stay here, you are also staying with other guests. Respect their privacy and yours by: Locking all doors behind you and by keeping your Room Key and Door Code with you at all times.

**\*\*Warning Room Doors Close Automatically\*\***

**Always keep your room key with you**

### **Breakfast**

Seating for breakfast begins at 7:30 am and continues until 9:00 am.

**\*\*Please turn in your completed registration card when you come down for breakfast.\*\***

### **Telephone and Emergency Information**

If you have someone calling you, the guest phone number is 541.317.3978.

The Guest phones are in the dining area and at the top of the stairs (we do not have an answering service, so please be prepared to answer the phone).

**In the Event of an Emergency Call 541.815.0688**

If you cannot reach someone on the emergency number and the emergency is serious, please call **Police or Fire at: 911**

**Absolutely No Pets Allowed in the Bed & Breakfast!**

## Hot Tub

The spa is located on the back deck and can be used during the hours of 2:00 pm and 12:00 am.

### To Open the Cover:

Fold the cover from right to left over the bar, then carefully pivot bar and cover up together. **Do not put the cover on the ground!** Slowly close the cover when you are done.

The pump buttons have #1 and #2 on them. Step 1- Press each button once for a low setting, twice for high, three times for off. The sunshine button is for the light; please remember to turn it off when you are done. *Pumps are on a twenty minute timer.* If you desire to stay in longer, repeat step one to start the pumps again. Extra towels are located in baskets in all the bathrooms.

### Storage/Guest Laundry/Wax and Tune Bench

We offer a storage area in the basement for all your outdoor supplies. We have storage for your skis, snowboards, and bicycles. The basement key is located on the room key chain. The basement is out the front door to the right and down the stairs on the side of the building. **Please watch your step when you go down the basement stairs, they may be slippery.** There is a laundry facility in the storage area of the basement; these are free for your use. There is detergent located near the machines. The wax and tune bench are also located in the basement; wax irons are also provided free of charge.

### Guest Room Housekeeping and Towel Service

Between the hours of 11:00 am and 4:00 pm your room will have a light cleaning and towel service each day of your stay. If your stay is 6 nights or longer, your room will have a complete cleaning in the middle of your stay. If you are staying in a room with a private bath, please put the towels you would like to have replaced in the bathtub. If you are staying in a room with a shared bath, please put used towels in the basket under the shared bathroom counter.

**We hope you enjoy your stay here at The Mill Inn.  
We look forward to seeing you again real soon!**